

Reports To: VP, Customer Service

Direct Reports: None

Location: Marietta, Georgia

Employment Type: Part Time

Summary

The Intern position is designed to give the incumbent a feel for what a Sales Engineer in training entails. The opportunity includes rotations in various aspects of the business in preparation for a future full time Sales Engineering position. Rotations will be approximately 3-6 months long and will include time in Application Engineering and Inside Sales and may include time in Marketing and Customer Service as well.

Responsibilities

Primary:

- Support the sales team in executing their territory and market plans
- Resolve internal and external technical support requests or issues related to product selection, application, specification, installation, etc...
- Build product application skills
- Prepare basic takeoffs (requires the ability to review plans and specifications, develop zone maps and accurate bill of materials.
- Build systems skills (fundamental competence with VTiger, Egnyte, and Ptree).
- Introduction to commercial processes for quotation, receipt of order, order entry, shipment and delivery of order, and resolution of return requests and quality issues
- Establish cross-functional internal network through on-the-job interactions

Qualifications

Required:

- Currently enrolled in a Bachelor's Degree Program in Electrical, Mechanical or Industrial Engineering
- Overall GPA of 3.0 or higher
- Proficient in Microsoft Office
- Working knowledge of Microsoft Visio and AutoCad
- Strong communication, Interpersonal and organizational skills
- Open to relocation for full time opportunities

Preferred:

- Proven Leadership and Adaptability
 - Relevant Engineering or Business experience
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